



CHRYSALIS TRANSITION POLICY

TRANSITION POLICY

2018

CHILDREN'S HOUSE HALF DAY TO FULL DAY TRANSITION POLICY

The earliest that a child may stay all day is at the start of the term in which they turn four years and 3 months of age, who are currently in the Kindergarten cohort and born prior to 30th of June.

CHILDREN'S HOUSE TO LOWER PRIMARY TRANSITION POLICY

- The Principal and teaching staff in consultation with parents and considering the needs of the whole child, make the decisions on transition timing and class placement.
- The timing of transitions is based on the following factors:
 - Age of the child
 - Developmental readiness
 - Appropriate class sizes across the school
- There is one main intake at the start of Term 1 and a smaller intake, depending on class numbers can occur in Term 3.
- Children move from Children's House to Lower Primary within approximately 3 months of their sixth birthday.
 - Children will generally commence in Lower Primary at the start of Term One.
 - Depending on class numbers in Lower Primary children turning 6 in July – September may be considered for Transition at the beginning of Term 3.
- Class placement is based on the following factors:
 - Whether there is a sibling in the class (in consultation with the parent)
 - Age and gender balance in the class
 - Appropriate class sizes across the school
 - Ensuring that there is a maximum of 3 year levels in each Lower Primary class.

MIDDLE AND UPPER PRIMARY TRANSITION POLICY

- There is one intake at the beginning of each year.
- While it is considered ideal to have one transition per year into Middle and Upper Primary, consideration will be given to:
 - Developmental readiness
 - Appropriate class sizes
- Class placement is based on the following factors:
 - Whether there is a sibling in the class
 - Age and gender balance in the class
 - Appropriate class sizes across the school
 - Ensuring that there is a maximum of 3 year levels in each class
- The Principal and teaching staff in consultation with parents and considering the needs of the whole child, make the decisions on transition timing and class placement.

TRANSITION PROCEDURE

- Principal in consultation with the Teacher maintains a list of the children to be considered for transition in the following 12 months.
- Each semester, Principal and the Children's House Teachers, nominate children they consider ready to move on to the next phase at the end of that semester.
- During second semester, the Principal and the Primary Teachers, nominate children they consider ready to move on to the next phase at the end of that semester.
- The Principal:
 - Informs the parents and child of the nomination for transition and asks them to talk with their child's teacher
 - Gathers information regarding the child's peer and friendship groups and other movement considerations, (E.g. siblings in class).
- Teaching staff meet to prepare the transition plan for the group of students.
- The Principal informs parents and child of the details of their transition and orientation in the new class.
- Orientation in the new class takes place towards the end of the term prior to transition.

Effective Term One 2018